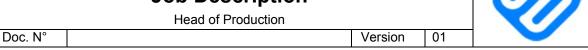
Job Description



Job Title: Head of Production for process pipe and vessel

construction for hygienic process systems.

Based at: Dhamrai, Bangladesh

Job purpose summary: Runs the production department

Position reports to: Managing Director / CEO

Operations Manager

Managerial responsibilities:ProductionStaff members:20 (current)

70-80 (future)

Coordination responsibilities: Weekly report to Managing Director / CEO

Coaching responsibilities: 1 Assistant Manager

Key responsibilities and accountability:

- Manage, organize and delegate to production staff
- Plan production sequences and schedule
- Implement and control timely fabrication
- Technical contact for production
- Technical clarification with engineering department
- Coordination with purchase and project department
- Ensure realisation and implementation of quality and safety guidelines
- Manage human and material resources
- Capacity planning and report for sales management
- Review completed manufacturing jobs
- Train, motivate and empower production staff
- Act as intermediary between staff and management representing the interests of each group with the other

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Job Description







Person profile:

Demonstrated abilities:• Effective leadership and staff mentoring/coaching

 Interpersonal, verbal and written communication skills (Full working proficiency in English. Bengali is a plus)

 Stress and conflict management: problem solving and mediation skills

• Shares skills and knowledge with others

Specific job skills:

• Knowledge of metal works production

Knowledge of and experience with a production

organization

• Technical competence

Desirable skills: • Knowledge in stainless steel vessel manufacturing

• Knowledge in piping

Welding technician or welding engineer

Computer skills:

• Solid knowledge in MS Office Products

• Familiarity with inventory management system

Management ability:
 Demonstrated ability to manage, supervise, motivate

and coach a team

Education: • Technical College graduate, Foreman, Technician or

equivalent experience

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